



**BILDUNG. FREUDE INKLUSIVE.**

**Teacher Training CELTA  
Berufsförderungsinstitut Wien  
Alfred-Dallinger-Platz 1  
1030 Vienna  
Austria**

Attach **photo**  
or bring to  
interview

---

**APPLICATION FORM FOR CAMBRIDGE CERTIFICATE IN ENGLISH LANGUAGE TEACHING TO ADULTS**

Please complete the following application form task carefully and return to:  
**BFI Wien, z.H. Frau Sandra Heuschmidt, Alfred-Dallinger-Platz 1, A-1030 Vienna, fax +43 1 811 78-10118, email: s.heuschmidt@bfi.wien. Keep a copy for yourself.**

***Applications should be submitted ASAP.***

---

**Preferred course (please indicate):    FEB-JUNE    JUNE/JULY    SEPT-DEC    YEAR: .....**

---

**1    PERSONAL DETAILS**

Surname (Mr/Ms/Mx):

First Name(s):

Date and Place of Birth:

Nationality:

First Language:

Present Address:

Email:

Tel:

Permanent Address (if different from above):

Present Occupation:

General Health:

Do you consider yourself disabled?    YES/NO (please delete as applicable)

The Centre welcomes applications from disabled people, and information about disability is requested here only so that any necessary arrangements for an interview can be made. If you have replied YES to this question, please give details of any requirements for interview arrangements:

**2 EDUCATION** Please state **where** you studied and give **dates**

Secondary School Qualifications:

Higher Education: (include **dates**, **subject** studied and **where**)

Other relevant qualifications:

Which languages do you speak /read /write? Please comment on your level of proficiency.

If you are a non-native speaker of English, list any certificates you have, e.g. IELTS, CPE, CAE. Please be aware that an assessment of your written and spoken English will be conducted.

**3 TRAINING**

Do you have any formal training as a teacher? (please give details)

Do you have any experience of teaching?

a) English as a Foreign Language? (please give dates, schools and details of levels, etc.)

b) Other subjects?

What other work experience or professional training do you have?

#### 4 REASONS FOR APPLICATION

Please write about:

- a) why you want to follow the course and
- b) why you think you would be suited to teaching English.

#### 5 REFEREES

Please give the names, addresses and telephone numbers of **two** referees (**academic or work related**) who would be prepared to give relevant support to this application. Indicate in what context they know you.

1)

2)

---

How did you hear about our courses?

Signature:

Date:

If you are sending this by email, you can sign the application at the interview.

<b>IMPORTANT</b> An interview will also be required.
--

Please return the completed application form to:

**Berufsförderungsinstitut Wien**  
**z.H. Frau Sandra Heuschmidt**  
**Alfred-Dallinger-Platz 1**  
**A-1030 Wien**  
**Fax: +43 1 811 78-10118,**  
**Email: [s.heuschmidt@bfi.wien](mailto:s.heuschmidt@bfi.wien)**

***A CELTA tutor will contact you by email to organise an interview.***